

## Work Health and Safety Policy Statement

### Obligations

CITC recognises its moral and legal responsibility to provide a safe and healthy work environment for personnel, students and visitors.

This commitment extends to ensuring that the organisation's operations do not place the any person at risk of injury, illness or property damage.

### Objectives

CITC will:

- provide safe plant and systems of work
- provide written procedures and instructions to ensure safe systems of work
- ensure compliance with legislative requirements and current industry standards, as much as reasonably practicable
- provide information, instruction, training and supervision to employees, contractors and customers to ensure their safety and
- provide support and assistance to personnel.

### Responsibilities

Each management representative is accountable for implementing this policy in their area of responsibility.

Management is responsible for:

- the provision and maintenance of the workplace in a safe condition
- involvement in the development, promotion and implementation of health and safety policies and procedures
- training personnel in the safe performance of their assigned tasks and
- the provision of resources to meet the health and safety commitment.

Management will form a committee to work with and assist in providing a consultative culture. Inclusive to this committee will be personnel representatives when applicable and if elected a HSR representative.

All personnel must:

- follow all health and safety policies and procedures
- report all known or observed hazards to their immediate supervisor or manager
- be proactive in consultative processes and
- comply with their lawful obligations under any applicable acts, regulations, codes of practice or subsidiary or related documenting of relevance.

### Application of the Policy

This policy is applicable to CITC in all its operations and functions including those situations where personnel are required to work off site, giving due consideration to alternate PCBU site obligations and responsibilities.



**Policy Authorised by Chief Executive Officer**  
David Fitzgerald  
**CEO CITC**

**Date** 04 October, 2018